



Tender Advertisement

Supply of students Desks, Chairs & Metal Lockers for The School of St Jude

Want to work with one of the largest charities of its kind in Africa? Do you have experience in manufacturing/fabricating school furniture? Are you passionate in seeing people enhancing productivity due to the quality of your furniture? Does it sound like we're talking about you... Keep reading!

About Us

The School of St Jude is a pioneering leader in charitable education within Africa. We are giving 1,800 students, quality education, 100's of graduates access to higher education. St Jude's is funded by generous supporters from around the world who make our mission of giving bright, poor Tanzanian students a free, quality education possible.

What you need

Interested parties are hereby invited to tender for the supply of the following; "The supply of students' desks, chairs, and metal lockers to The School of St Jude, Sisia Campus, Moshono, Arusha". Bidders are invited to submit their tenders for the supply of the above items.

Tender Reference: **TENDER NO: TSOSJ/2022/Desks, Chairs & Lockers – June/002**

Date :20th June 2022

1. Quantity required

Tenders are invited to supply The School of St Jude, Sisia Campus Moshono, Arusha, Tanzania with the following;

- a. 103 student desks
- b. 103 student chairs
- c. 15 student lockers

2. What you need to apply

To be eligible for consideration of your tender, suppliers should submit the following:

- Name, postal, and physical address of the company;
- Name of Director / Owner;
- A list of referees' schools that you have supplied classroom furniture in the last twenty-four months (when supplied, contract value, location of the client, and contact details);
- Valid Business license and any other applicable trading licences;
- VAT and Tax Identification Number (TIN) registration;
- Must be able to provide a Proforma Invoice, Tax Invoice, Delivery Note, and EFD receipts;
- The price should include transportation, loading and unloading to our Smith Campus;





- Tendered price shall be fixed for the duration advised by the bidder, but such duration be not less than 90 days; and
- Prospective bidders must visit the Moshono campus to view & take details of the sample furniture.
- **Visit days are Monday to Friday from 8:30 am to 12:30 pm and 2:00 pm to 4:00 pm**

Specifications and conditions

Desks to have lockable books drawer. Chairs are wooden seat & back on a metal frame with rubber stoppers to avoid scratches on the floor and the lockers are metal lockers with 8 lockable partitions. Prospective bidders must visit the Moshono campus to view and take details of the sample furniture.

3. Submission

All Tenders in one original copy, properly filled in, and enclosed in plain envelopes shall be submitted with the necessary documents not later than **19th July 2022 at 9:00am** in a sealed envelope clearly marked

TENDER FOR SUPPLY OF STUDENTS' DESKS, CHAIRS, AND METAL LOCKERS TO THE SCHOOL OF ST JUDE SISIA CAMPUS to the following physical address:

The Head of Purchasing
The School of St Jude
Sisia Campus
P.O. Box 11875
Arusha

4. Opening of tenders

Tenders will be opened on **19th July 2022 at 11:00 am** in public. All the Tenderers or their representatives are invited to attend the tender opening ceremony at St Jude's Boardroom, Sisia Campus. Any of the following reasons will lead to disqualification; late submission of tenders, electronic tenders, and tenders not received will not be accepted for the tender opening ceremony for evaluation irrespective of the circumstances.

5. Notification of outcome

Bidders shall be notified within 7 days of the tender opening. St Jude's reserves the right not to disclose how the outcome was obtained.

6. Enquiries

Should you have any enquiries, please contact:
The Head of Purchasing
The School of St Jude
+255 693 141 235

7. Notification of results

Tenderers will be notified within 7 working days of the tender results.





8. No Solicitation statement

St Jude's conducts its activities in an honest, transparent, and fair manner. All bidders will be given an equal opportunity and evaluated accordingly. Potential and/or any bidders shall not in any way attempt to influence the tendering process. Any form of solicitation in order for any bidder to be favored and/or for other bidders to be treated unfairly shall forthwith disqualify any bidder involved in such conduct.

9. Adherence to all instruction

Bidders are hereby encouraged to adhere to all instructions as provided above. Failure to follow instructions or partial fulfillment of instructions shall forthwith be a disqualification.

10. Quotations/Evaluation of bids

Quotations that are responsive, qualified, and technically compliant will be ranked according to price. Award of contract will be made to the lowest priced quotation by the issue of the Purchase order.

11. Payments

Payments will be made in accordance with any resulting order within thirty (30) days of receipt of an invoice supported by a certificate of satisfactory completion/Goods receipt note.

Signed by;

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For and on behalf of The School of St Jude
Johnbosco Heshima
Finance Manager

