



## Extension period for Expression of Interest (EOI)

### **CONCEPTS FOR PROPOSED SPORTS PROJECTS AT THE SCHOOL OF ST JUDE, SISIA CAMPUS, MOIVARO, ARUSHA**

Want to work with one of the largest charities of its kind in Africa? *Are you a reputable architectural firm? Do you have an experience in building best in class sports grounds? Have you designed/built multipurpose courts before? Have you done work in a school environment?* Sounds like we're talking about you... Keep reading!

#### **About Us**

The School of St Jude (St Jude's) is a pioneering leader in charitable education within Africa. We are giving 1,800 students, quality education, 100s of graduates' access to higher education. St Jude's is funded by generous supporters from around the world who make possible our mission of giving bright, poor Tanzanian students a free, quality education.

#### **Invitation**

Interested and registered architectural firms are hereby invited to express their interest in carrying out the **"Concepts for sports fields in the new land at The School of St Jude, Sisia campus, Moivaro ward, Arusha"**.

Tender Reference: **TENDER NO: TSOSJ/EXPRESSION OF INTEREST-JUNE/09**

Date : 19<sup>th</sup> June 2024

#### **1. What you need to express your interest**

To be eligible for consideration of your proposal, bidders should submit the following:

- a. Name and postal & physical address of the company
- b. Names of Directors / Owner (s)
- c. Valid Business licenses and any other applicable trading licences;
- d. Valid professional & regulatory registration
- e. VAT and Tax Identification Number (TIN) registration
- f. **Sample** Quotation, Tax Invoice, Delivery Note and EFD receipts
- g. A list of at least 3 referee companies/NGOs that you have worked with for sports projects in the last thirty-six (36) months (company/NGO name, type of sports project, contract value, location of the sports projects, locations & contacts details of the client/project owners)

#### **2. Pricing, ideas, specifications and conditions of the concepts**

- a. Please indicate your costs for preparing, submitting, adjusting & presenting the concepts to St Jude's. Successful bidders shall be paid per the terms below.
- b. The initial idea is to get sustainable, aesthetical and creative concepts that include;
  - i. 2 Primary School size football fields





- ii. Integration of the new fields into the existing layout of the campus for a seamless access and pleasing views
- iii. The existing huge swampy area merged into the sports fields
- iv. A multipurpose court with minimum of;
  1. 3 basketball courts, 2 netball courts, 2 volleyball courts, 3 tennis courts complete with the goals for each sport.
  2. There must be at least 1 Basketball, 1 netball & 2 volleyball free courts that can be used in tandem at any one time.
  3. Other courts to make up for above No. 1 can be superimposed on the existing free courts.
  4. Any other sports that can be integrated including but not limited to badminton, tennis, etc.
  5. Half of the multipurpose court be covered to be used on all weather
  6. Be of hard surface (concrete) fully finished, painted and polished
  7. Have its design blend in the existing scheme and theme of buildings in the campus
- c. Relocations/demolitions of existing services, infrastructure & buildings
- d. Beautiful and sustainable landscapes and hard scapes that are also pro-maintenance and using locally readily available materials
- e. At the minimum the proposed concepts MUST:
  - i. Show a schematic design (not detailed, not structural) of the concept (s). **Only the shortlisted concept (s) shall be used** for further design development and project construction. St Jude's shall retain all non-winning concepts and shall at its liberty use any of the non-winning concepts so long as they were paid for.
  - ii. Have the concept price fixed for a duration of not less than 90 days.
  - iii. Indicate realistic duration it will take to implement the detailed & structural designs should the bidder's concept be selected.
- f. Shortlisted bidders must first visit the Sisia campus, thoroughly inspect the site to assess conditions and any other relevant facts prior to preparing and submitting their design concepts.

### 3. Shortlisting

After submitting the EOI documents in 1 above shortlisting shall be done by St Jude's for a period of not more than 21 days. If you do not hear from St Jude's after the expiry of the 21 days, then consider your EOI not successful.

- a. Only the shortlisted bidders shall be contacted by St Jude's for further stages of the concept design which include but not limited to; visiting the site, collection of documents and then invited to submit proposed concepts
- b. Once appointed, the eventual winning bidder (s) shall commit to fully design and detail the selected concept (s) to the satisfaction of St Jude's and within the timeframe indicate within the EOI documents. The costs for the detailed design





shall not be paid until a contract for the detailed design has been entered to between the winning bidder & St Jude's

#### 4. Organising the Expression of Interest

All EOIs must be organised in the following manner;

- a. Section 1: Introduction/Cover letter
- b. Section 2: Eligibility documents, arranged in order as per clause 1 above
- c. Section 3: Proposed price for the concept design
- d. Section 4: Proposed costs & timelines for detailed design & full project supervision including preliminary site mandatory tests, permitting stages, tendering supervision etc. *This cost will be considered if a bidder proceeds to the detailed design stage.*

#### 5. Enquiries

Should you have any enquiries please contact:

The Head of Purchasing  
The School of St Jude  
+255 693 141 235

#### 6. No Solicitation statement

St Jude's conducts its activities in an honest, transparent and fair manner. Bidders who have fulfilled these EOI conditions, will be given an equal opportunity and evaluated accordingly. Potential and/or any bidders shall not in any way attempt to influence the tendering process. Any form of solicitation in order for any bidder to be favored and/or for other bidders to be treated unfairly shall forthwith disqualify any bidder involved in such conduct.

#### 7. Adherence to all instruction

Bidders are hereby encouraged to adhere to all instructions as provided above. Failure to follow any instructions and/or partial fulfillment of any instructions shall forthwith be a disqualification.

#### 8. Submission

All EOIs in one original, and enclosed in plain envelopes shall be submitted with the necessary documents not later than **3<sup>rd</sup> July 2024 at 10:30am** in a sealed envelope clearly marked

**EXPRESSION OF INTEREST: CONCEPTS FOR PROPOSED SPORTS PROJECTS AT THE SCHOOL OF ST JUDE, SISIA CAMPUS, MOIVARO, ARUSHA** to the following physical address:

The Head of Purchasing  
The School of St Jude, Moshono Campus,  
P.O. Box 11875, Arusha





## 9. Opening of EOIs

EOI bids will be opened on **3<sup>rd</sup> July 2024 at 11:00 am** in public. All the Bidders or their representatives are invited to attend the opening ceremony at St. Jude's Boardroom, Moshono Campus. Any of the following reasons will lead to disqualification; late submission of proposals, electronic proposals, any form of solicitation and proposals not received, will not be accepted for the tender opening ceremony for evaluation irrespective of the circumstances.

## 10. Notification of outcome

Bidders shall be notified within 21 days of the bids opening. St Jude's reserves the right to disclose or not to disclose how the outcome was obtained.

## 11. Payments terms

- a. Only the shortlisted bidders who will send concepts will be paid their proposed costs to carry out the concepts.
- b. Payments shall only be done after the submission and presentation of the FINAL concepts. Please note these are not detailed designs but only schematic.
- c. Shortlisted bidders who eventually decline to proceed with further stages will not be paid any amounts.

For and on behalf of  
The School of St Jude

Signed by:

For and on behalf of the School of St Jude  
Lister Gerald  
Acting Finance Manager

