



Tender Advertisement

Survey, Supply, Installation, and Commissioning of Back-up Battery Bank and inverter System at The School of St Jude – Moshono Campus

Want to work with one of the largest charities of its kind in Africa? Do you have experience in installing Back-up Battery Bank and inverter System at INGOs and educational institutions? Have you done work in a school environment? Does it sound like we're talking about you... Keep reading!

About Us

The School of St Jude is a pioneering leader in charitable education within Africa. We are giving 1,800 students quality education and 100s of graduates access to higher education. St Jude's is funded by generous supporters worldwide who make our mission of giving bright, poor Tanzanian students a free, quality education possible.

What you need

Interested parties are hereby invited to tender for the Survey, Supply, Installation, and Commissioning of Battery Bank and Inverter System at the School of St Jude – Moshono Campus.

Tender Reference: **Survey, Supply, Installation, and Commissioning of Back-up Battery Bank and inverter System**

TENDER NO: **TSOSJ/2024/ Installation and Commissioning /October/15**
Date: 3rd October 2024

1. Overview

The School of St Jude is inviting qualified suppliers to submit their bids for **the survey, supply, installation, and commissioning of a Battery Bank and Inverter System**. This project aims to enhance the backup power infrastructure to support various loads across the campus, ensuring uninterrupted power supply, improved performance, and longevity of the systems.

2. Conditions

Interested bidders **MUST** visit the site and conduct a survey as per the provided guidelines onsite and sign the Survey Guideline Form before submitting the tender. The site visit will be done from Monday 7th October to 11th Friday, October 2024 from 9.00 am to 12.00 pm, and from 14.00 pm to 15.30 pm except Saturdays, Sundays and public holidays,

3. Scope of Work

The scope of work includes:

- **Survey:** Conducting a detailed survey of the existing power backup systems to assess the current setup and requirements. The survey should also include measuring the load at each specified location, and identifying the load types, as per the specific equipment used as identified in the guidelines which will be provided during site visit.





- **Supply of Equipment:** Provide all necessary equipment as per the guidelines provided during site visit
- **Installation commissioning and training:** as per the guidelines provided during site visit
- **Project Deliverables**
 - Fully submitted survey proposal report based on the provided guidelines.
 - Fully functional and commissioned Inverter/ Battery Bank System with all specified equipment.
 - Comprehensive testing and verification reports.
 - User training on the operation and maintenance of the installed systems.
 - Documentation, including wiring diagrams, equipment manuals, and warranty details
 - A comprehensive contract for annual maintenance and servicing of the commissioned system

4. Evaluation Criteria

Bids will be evaluated based on the following criteria:

- Compliance with technical specifications.
- Proven experience with similar projects, particularly in educational institutions.
- Cost-effectiveness and overall value for money.
- Ability to meet the project timelines and milestones.
- Warranty and after-sales support and training.

5. Submission Requirements

Interested bidders must submit the following:

- A detailed proposal, including technical specifications, equipment lists, and timelines, will be provided after the survey has been conducted.
- Company profile highlighting relevant experiences and projects,
- Provide a financial proposal outlining the cost breakdown for the survey, supply, installation, testing, commissioning, drawings, technical report, and training.
- Comprehensive contract for annual maintenance and servicing of the commissioned inverter and back-up battery bank system.
- Warranty terms and after-sales support details.

6. What you need to apply

To be eligible for consideration of your tender, suppliers should submit the following:

- Name and postal & physical address of the company;
- Name of Director / Owner;
- A list of referees' companies that you have supplied and serviced in the last twelve months (clearly indicate when supplied, contract value, location of the client and contact details);
- Valid Business license and any other applicable trading licenses;
- VAT and Tax Identification Number (TIN) registration;
- Must be able to provide a Proforma Invoice, Tax Invoice and Legal EFD receipts (the EFD receipt will be verified before the issuing of the award letter)





- Tendered price shall be fixed for a contract period of one year

7. Submission

All Tenders in one original copy, properly filled in, and enclosed in plain envelopes shall be submitted with the necessary documents not later than Thursday **16th October 2024, at 10.30 am** in a sealed envelope clearly marked **“SURVEY, SUPPLY, INSTALLATION, AND COMMISSIONING OF BATTERY BANK AND INVERTER SYSTEM AT THE SCHOOL OF ST JUDE – MOSHONO CAMPUS”** to the following physical address:

Purchasing Team Lead
The School of St Jude
Moshono Campus
P.O. Box 11875
Arusha

8. Opening of tenders

Tenders will be opened **on 16th October 2024 at 11.00am** in public. All the Tenderers or their representatives are invited to attend the tender opening at St. Jude’s Boardroom or Corporate Applications Training Room, Moshono Campus. Any of the following reasons will lead to disqualification: Late submission of tenders, electronic tenders, and tenders not received will not be accepted for the tender opening ceremony for evaluation, irrespective of the circumstances.

9. Notification of outcome

Bidders shall be notified within 7 days of the tender opening. St Jude’s reserves the right to disclose how the outcome was obtained.

10. Enquiries

For any inquiries please contact the below
Purchasing Team Lead
The School of St Jude
+255 693 141 235

11. No Solicitation statement

St Jude’s conducts its activities in an honest, transparent and fair manner. All bidders will be given an equal opportunity and evaluated accordingly. Potential and/or any bidders shall not in any way attempt to influence the tendering process. Any form of solicitation in order for any bidder to be favored and/or for other bidders to be treated unfairly shall forthwith disqualify any bidder involved in such conduct.

12. Adherence to all instruction

Bidders are hereby encouraged to adhere to all instructions as provided above. Failure to follow instructions or partial fulfillment of instructions shall forthwith be a disqualification.





13. Quotations/Evaluation of bids

Quotations that are responsive, qualified and technically compliant will be ranked according to price. Award of contract will be made to the lowest price quotation by the issue of Purchase order.

14. Payments

Payments will be made in accordance with any resulting order within thirty (30) days of receipt of an invoice supported by a certificate of satisfactory completion/Goods receipt note.

Signed by:

For and on behalf of the School of St Jude
Lister Gerald
Acting Finance Manager

